## (NEW SYLLABUS)

## Unit wise Test series (4Unit + 1FT)

The given CS Test Series Schedule is flexible for JUNE 24 Exams and Incase you don't want to follow Scheduled Test Series you can attempt Test Series anytime before 25th MAY 2024

Paper No. 1. Environmental, Social and Governance (ESG) - Principles & Practice

Dates	Units	Chapters
05/04/24	I	<ol> <li>Conceptual Framework of Corporate Governance</li> <li>Legislative Framework of Corporate Governance in India</li> <li>Board Effectiveness/Building Better Boards</li> <li>Board Processes through Secretarial Standards</li> <li>Board Committees</li> </ol>
07/04/24	II	7. Concept of Governance in Professional Managed Company & Promoters Driven Company 8. Board Disclosures and Website Disclosures 9. Data Governance 10. Stakeholders Rights
09/04/24	HI C	<ul> <li>11. Business Ethics, Code of Conduct and Anti-Bribery</li> <li>12. Board's Accountability on ESG</li> <li>13. Environment</li> <li>14. Corporate Social Responsibility (CSR)</li> <li>15. Green Initiatives</li> </ul>
11/04/24	IV	16. Governance Influencers 17. Empowerment of the Company Secretary Profession 18. Risk Management 19. Sustainability Audit; Esg Rating; Emerging Mandates from Government and Regulators 20. Integrated Reporting Framework; Global Reporting Initiative Framework; Business Responsibility & Sustainability Reporting
14/04/24	Final Test	Full Syllabus

## Paper No. 2. Drafting, Pleadings & Appearances

Dates	Units	Chapters
15/04/24	I	<ol> <li>Types of Documents</li> <li>General principles of Drafting</li> <li>Laws relating to Drafting and Conveyancing</li> </ol>
16/04/24	II	<ul><li>4. Drafting of Agreements, Deeds and Documents</li><li>5. Drafting of Commercial Contracts</li><li>6. Documents under Companies Act, 2013</li></ul>
18/04/24	III	<ul><li>7. Art of Opinion Writing</li><li>8. Commercial Contract Management</li><li>9. Judicial &amp; Administrative framework</li><li>10. Pleadings</li></ul>
20/04/24	IV	<ul> <li>11. Art of Advocacy and Appearances</li> <li>12. Applications, Petitions and Appeals under Companies Act,</li> <li>2013</li> <li>13. Adjudications and Appeals under SEBI Laws</li> <li>14. Appearance before other Regulatory and Quasi-judicial Authorities</li> </ul>
23/04/24	Final Test	Full Syllabus

## Paper No. 3. Compliance Management, Audit & Due Diligence

Dates	Units	Chapters
24/04/24	I	<ol> <li>Compliance Framework</li> <li>Documentation &amp; Maintenance of Records</li> <li>Signing and Certification</li> <li>Legal Framework Governing Company Secretaries</li> </ol>
26/04/24	II	<ul><li>5. Values, Ethics and Professional Conduct</li><li>6. Non-Compliances, Penalties and Adjudications</li><li>7. Reliefs and Remedies</li><li>8. Concepts of Various Audits</li></ul>
27/04/24	III	<ul><li>9. Audit Engagement</li><li>10. Audit Principles and Techniques</li><li>11. Audit Process and Documentation</li><li>12. Forming an Opinion &amp; Reporting</li></ul>
29/04/24	IV	<ul><li>13. Secretarial Audit</li><li>14. Internal Audit &amp; Performance Audit</li><li>15. Peer Review and Quality Review</li><li>16. Due Diligence</li></ul>
02/05/24	Final Test	Full Syllabus

Paper No. 5. Strategic Management & Corporate Finance

Dates	Units	Chapters
04/05/24	I	<ol> <li>Introduction to Strategic Management</li> <li>Analyzing the External and Internal Environment</li> <li>Business Policy and Formulation of Functional Strategy</li> <li>Strategic Analysis and Planning</li> </ol>
06/05/24	II	<ol> <li>Competitive Positioning</li> <li>Managing the Multi-Business Firm and Analyzing Strategic Edge</li> <li>Sources of Corporate Funding</li> <li>Raising of Funds from Equity and Procedural Aspects – Public Funding</li> <li>Real Estate Investment Trusts</li> </ol>
08/05/24	III	<ul> <li>10. Infrastructure Investment Trusts</li> <li>11. Raising of Funds – Private Funding</li> <li>12. Raising of Funds – Non Fund Based</li> <li>13. An Overview on Listing and Issuance of Securities in International Financial Services Centre</li> </ul>
10/05/24	IV	<ul> <li>14. Raising of Funds from Debt and Procedural Aspects</li> <li>15. Foreign Funding-Institutions 16. Foreign Funding-Instruments,</li> <li>Laws and Procedures</li> <li>17. Role of Intermediaries in Fund Raising</li> <li>18. Project Evaluation</li> </ul>
13/05/24	Final Test	Full Syllabus

Paper No. 6. Corporate Restructuring, Valuation & Insolvency

Dates Units	Chapters
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		Types of Corporate Restructuring     Acquisition of Company/Business
15/05/24	I	<ol> <li>Acquisition of Company/Business</li> <li>Planning &amp; Strategy</li> <li>Process of M&amp;A transactions</li> <li>Documentation-Merger &amp; Amalgamation</li> <li>Accounting in Corporate Restructuring: Concept and Accounting Treatment</li> </ol>
17/05/24	II	7. Taxation & Stamp Duty aspects of Corporate Restructuring 8. Regulation of Combinations 9. Regulatory Approvals of Scheme 10. Fast Track Mergers 11. Cross Border Mergers 12. Overview of Business Valuation
19/05/24	III	13. Valuation of Business and Assets for Corporate Restructuring 14. Insolvency 15. Application for Corporate Insolvency Resolution Process 16. Role, Functions and Duties of IP/IRP/RP 17. Resolution Strategies 18. Convening and Conduct of Meetings of Committee of Creditors 19. Preparation & Approval of Resolution Plan
21/05/24	IV	<ul> <li>20. Pre-Packaged Insolvency Resolution Process</li> <li>21. Cross Border Insolvency</li> <li>22. Liquidation on or after failing of Resolution Plan</li> <li>23. Voluntary Liquidation</li> <li>24. Debt Recovery &amp; SARFAESI</li> <li>25. Winding-up by Tribunal under the Companies Act, 2013</li> <li>26. Strike Off and Restoration of Name of the Company and LLP</li> </ul>
25/05/24	Final Test	Full Syllabus
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