(NEW SYLLABUS)

Chapter wise Test series (8Unit + 2FT)

Paper No. 1. Environmental, Social and Governance (ESG) - Principles & Practice

	Units	Chapters
10/03/24	I	 Conceptual Framework of Corporate Governance Legislative Framework of Corporate Governance in India Board Effectiveness/Building Better Boards
11/03/24	II	4. Board Processes through Secretarial Standards 5. Board Committees
12/03/24	III	7. Concept of Governance in Professional Managed Company & Promoters Driven Company 8. Board Disclosures and Website Disclosures
13/03/24	IV	9. Data Governance 10. Stakeholders Rights
14/03/24 15/03/24	VVI	11. Business Ethics, Code of Conduct and Anti-Bribery 12. Board's Accountability on ESG 13. Environment
13/03/24	XV	15. Green Initiatives
16/03/24	VII	16. Governance Influencers 17. Empowerment of the Company Secretary Profession 18. Risk Management
17/03/24	VIII	19. Sustainability Audit; Esg Rating; Emerging Mandates from Government and Regulators20. Integrated Reporting Framework; Global Reporting Initiative Framework; Business Responsibility & Sustainability Reporting
21/03/24	Final Test 1	Full Syllabus
25/03/24	Final Test 2	Full Syllabus

Paper No. 2. Drafting, Pleadings & Appearances

	Units	Chapters
26/03/24	I	Types of Documents General principles of Drafting
26/03/24	II	3. Laws relating to Drafting and Conveyancing
27/03/24	III	4. Drafting of Agreements, Deeds and Documents 5. Drafting of Commercial Contracts
27/03/24	IV	6. Documents under Companies Act, 2013
28/03/24 28/03/24	V VI	7. Art of Opinion Writing 8. Commercial Contract Management 9. Judicial & Administrative framework 10. Pleadings
29/03/24	VII	11. Art of Advocacy and Appearances 12. Applications, Petitions and Appeals under Companies Act, 2013
29/03/24	VIII	13. Adjudications and Appeals under SEBI Laws14. Appearance before other Regulatory and Quasi-judicial Authorities
02/04/24	Final Test 1	Full Syllabus
06/04/24	Final Test 2	Full Syllabus

Paper No. 3. Compliance Management, Audit & Due Diligence

	Units	Chapters
07/04/24		Compliance Framework Documentation & Maintenance of Records
07/04/24	 II	3. Signing and Certification 4. Legal Framework Governing Company Secretaries
08/04/24	III	5. Values, Ethics and Professional Conduct 6. Non-Compliances, Penalties and Adjudications
08/04/24	IV	7. Reliefs and Remedies 8. Concepts of Various Audits
08/04/24	V	9. Audit Engagement 10. Audit Principles and Techniques
09/04/24	VI	11. Audit Process and Documentation 12. Forming an Opinion & Reporting
09/04/24	VII	13. Secretarial Audit 14. Internal Audit & Performance Audit
09/04/24	VIII	15. Peer Review and Quality Review 16. Due Diligence
13/04/24	Final Test 1	Full Syllabus
17/04/24	Final Test 2	Full Syllabus

Paper No. 5. Strategic Management & Corporate Finance

	Units	Chapters
18/04/24	I	Introduction to Strategic Management Analyzing the External and Internal Environment
18/04/24	II	3. Business Policy and Formulation of Functional Strategy 4. Strategic Analysis and Planning
19/04/24		5. Competitive Positioning6. Managing the Multi-Business Firm and Analyzing StrategicEdge
19/04/24		7. Sources of Corporate Funding
	IV	8. Raising of Funds from Equity and Procedural Aspects – Public Funding 9. Real Estate Investment Trusts
20/04/24	V	10. Infrastructure Investment Trusts 11. Raising of Funds – Private Funding
20/04/24	VI	12. Raising of Funds – Non Fund Based 13. An Overview on Listing and Issuance of Securities in International Financial Services Centre
21/04/24	VII	14. Raising of Funds from Debt and Procedural Aspects 15. Foreign Funding-Institutions 16. Foreign Funding-Instruments, Laws and Procedures
21/04/24	VIII	17. Role of Intermediaries in Fund Raising 18. Project Evaluation
26/04/24	Final Test 1	Full Syllabus
29/04/24	Final Test 2	Full Syllabus

Paper No. 6. Corporate Restructuring, Valuation & Insolvency

	Units	Chapters
	ı	 Types of Corporate Restructuring Acquisition of Company/Business Planning & Strategy
01/05/24		4. Process of M&A transactions
03/05/24	II	5. Documentation-Merger & Amalgamation6. Accounting in Corporate Restructuring: Concept and Accounting Treatment
05/05/24	III	7. Taxation & Stamp Duty aspects of Corporate Restructuring 8. Regulation of Combinations 9. Regulatory Approvals of Scheme
07/05/24	IV	10. Fast Track Mergers 11. Cross Border Mergers 12. Overview of Business Valuation
09/05/24 11/05/24	V VI	13. Valuation of Business and Assets for Corporate Restructuring 14. Insolvency 15. Application for Corporate Insolvency Resolution Process 16. Role, Functions and Duties of IP/IRP/RP 17. Resolution Strategies
	6	18. Convening and Conduct of Meetings of Committee of Creditors 19. Preparation & Approval of Resolution Plan
40 /07 /04	XO	20. Pre-Packaged Insolvency Resolution Process 21. Cross Border Insolvency 22. Liquidation on or after failing of Resolution Plan
13/05/24	VII	
15/05/24	VIII	 23. Voluntary Liquidation 24. Debt Recovery & SARFAESI 25. Winding-up by Tribunal under the Companies Act, 2013 26. Strike Off and Restoration of Name of the Company and LLP
20/05/24	Final Test 1	Full Syllabus
25/05/24	Final Test 2	Full Syllabus