

CS PROFESSIONAL (NEW SYLLABUS)

NOTE- THE GIVEN SCHEDULE IS ADJUSTABLE AS PER STUDENT CONVENIENCE.

STUDENT CAN ATTEND ANY TEST ANY TIME BEFORE 25TH MAY FOR JUNE 21 ATTEMPT

UNIT TEST-1

| Subject | Date | Syllabus |
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| GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS | 15/02/2021 | <ul style="list-style-type: none">• Conceptual Framework of Corporate Governance• Legislative Framework of Corporate Governance in India• Board Effectiveness- Issues and Challenge |
| ADVANCED TAX LAWS | 16/02/2021 | <ul style="list-style-type: none">• An Overview on Goods and Services Tax 'GST'• Supply |
| DRAFTING, PLEADINGS AND APPEARANCES | 17/02/2021 | <ul style="list-style-type: none">• Judicial & Administrative framework• General Principles of Drafting and relevant Substantive Rules |
| SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE | 18/02/2021 | <ul style="list-style-type: none">• Compliance Framework |
| CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP | 19/02/2021 | <ul style="list-style-type: none">• Types of Corporate Restructuring• Acquisition of Company/Business |
| RESOLUTION OF CORPORATE DISPUTES, NON-COMPLIANCES & REMEDIES | 20/02/2021 | <ul style="list-style-type: none">• Shareholders' Democracy & Rights |
| CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES | 21/02/2021 | <ul style="list-style-type: none">• Indian Equity- Public Funding• Indian Equity- Private funding |

UNIT TEST-2

| Subject | Date | Syllabus |
|---|-------------|---|
| GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS | 22/02/2021 | <ul style="list-style-type: none">• Board Processes through Secretarial Standards• Corporate Policies and Disclosures |
| ADVANCED TAX LAWS | 23/02/2021 | <ul style="list-style-type: none">• Input Tax Credit & Computation of GST Liability |
| DRAFTING, PLEADINGS AND APPEARANCES | 24/02/2021 | <ul style="list-style-type: none">• Secretarial Practice in Drafting Notice, Agenda and Minutes of Company's Meetings |
| SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE | 25/02/2021 | <ul style="list-style-type: none">• Compliances<ul style="list-style-type: none">• Entity wise• Activity wise• Sector wise• Industry Specific• State and Local applicable laws• Documentation & maintenance of records |
| CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP | 26/02/2021 | <ul style="list-style-type: none">• Planning & Strategy• Process of M&A transactions• Documentation – Merger & Amalgamation |
| RESOLUTION OF CORPORATE DISPUTES, NON-COMPLIANCES & REMEDIES | 27/02/2021 | <ul style="list-style-type: none">• Corporate Disputes |
| CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES | 28/02/2021 | <ul style="list-style-type: none">• Indian equity- Non Fund based• Debt Funding – Indian Fund Based |

UNIT TEST-3

| Subject | Date | Syllabus |
|---|-------------|--|
| GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS | 01/03/2021 | <ul style="list-style-type: none">• Accounting and Audit related issues, RPTs and Vigil Mechanism• Board Committees• Corporate Governance and Shareholders Rights |
| ADVANCED TAX LAWS | 02/03/2021 | <ul style="list-style-type: none">• Procedural Compliance under GST• Demand and Recovery, Advance Ruling, Appeals and Revision• Inspection, search, seizure, offences & Penalties Compliance rating, anti-profiteering, GST practitioners, authorized representative, professional opportunities• Integrated Goods and Service Tax (IGST) |
| DRAFTING, PLEADINGS AND APPEARANCES | 03/03/2021 | <ul style="list-style-type: none">• Drafting and Conveyancing Relating to Various Deeds and Documents (I) |
| SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE | 04/03/2021 | <ul style="list-style-type: none">• Search and Status Report• KYC• Signing and Certification |
| CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP | 05/03/2021 | <ul style="list-style-type: none">• Valuation of Business and Assets for Corporate Restructuring• Accounting in Corporate Restructuring— Concept and Accounting Treatment• Taxation & Stamp Duty aspects of Corporate Restructuring |

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| | | <ul style="list-style-type: none"> • Competition Act |
| RESOLUTION OF CORPORATE DISPUTES, NON- COMPLIANCES & REMEDIES | 06/03/2021 | <ul style="list-style-type: none"> • Fraud under Companies Act and IPC • Misrepresentation & Malpractices |
| CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES | 07/03/2021 | <ul style="list-style-type: none"> • Debt Funding – Indian Non fund Based • Foreign Funding - Instruments & Institutions |

UNIT TEST-4

| Subject | Date | Syllabus |
|---|------------|---|
| GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS | 08/03/2021 | <ul style="list-style-type: none"> • Corporate Governance and Other Stakeholders • Governance and Compliance Risk • Corporate Governance Forums |
| ADVANCED TAX LAWS | 09/03/2021 | <ul style="list-style-type: none"> • Union Territory Goods and Service tax (UTGST) • GST Compensation to States • Industry/ Sector Specific Analysis |
| DRAFTING, PLEADINGS AND APPEARANCES | 10/03/2021 | <ul style="list-style-type: none"> • Drafting and Conveyancing Relating to Various Deeds and Documents (II) Pleadings |
| SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE | 11/03/2021 | <ul style="list-style-type: none"> • Segment-wise Role of Company Secretaries • Audits |
| CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP | 12/03/2021 | <ul style="list-style-type: none"> • Regulatory approvals of scheme • Appearance before NCLT / NCLAT • Fast Track Mergers : Small companies, Holding and wholly owned companies • Cross Border Mergers. |
| RESOLUTION OF CORPORATE DISPUTES, NON- COMPLIANCES & REMEDIES | 13/03/2021 | <ul style="list-style-type: none"> • Regulatory Action |

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| CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES | 14/03/2021 | <ul style="list-style-type: none"> • Other Borrowings Tools • Non-Convertible Instruments- Non-Convertible Redeemable Preference Shares (NCRPs) etc. |
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UNIT TEST-5

| Subject | Date | Syllabus |
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| GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS | 15/03/2021 | <ul style="list-style-type: none"> • Risk Management |
| ADVANCED TAX LAWS | 16/03/2021 | <ul style="list-style-type: none"> • Basic concepts of law • Valuation & assessment of imported & export goods |
| DRAFTING, PLEADINGS AND APPEARANCES | 17/03/2021 | <ul style="list-style-type: none"> • Drafting and Conveyancing Relating to Various Deeds and Documents (IV) • Drafting of Agreements under the Companies Act: |
| SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE | 18/03/2021 | <ul style="list-style-type: none"> • Secretarial Audit • Internal Audit & Performance Audit • Concepts and Principles of Other Audits |
| CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP | 19/03/2021 | <ul style="list-style-type: none"> • Insolvency • Petition for Corporate Insolvency Resolution Process • Role, Functions and Duties of IP/ IRP/ RP |
| RESOLUTION OF CORPORATE DISPUTES, NON-COMPLIANCES & REMEDIES | 20/03/2021 | <ul style="list-style-type: none"> • Defaults, Adjudication, Prosecutions and penalties under the Companies Act, Securities Laws, FEMA, COFEPOSA, Money Laundering, Competition Act, Labour Laws & Tax Laws |
| CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES | 21/03/2021 | <ul style="list-style-type: none"> • Securitization |

UNIT TEST-6

| Subject | Date | Syllabus |
|---|-------------|---|
| GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS | 22/03/2021 | <ul style="list-style-type: none">• Internal Control |
| ADVANCED TAX LAWS | 23/03/2021 | <ul style="list-style-type: none">• Clearance of goods, warehousing, duty drawback, baggage and miscellaneous provisions• Advance ruling, settlement commission, appellate procedure, offences and penalties• Foreign trade policy. |
| DRAFTING, PLEADINGS AND APPEARANCES | 24/03/2021 | <ul style="list-style-type: none">• Drafting and Conveyancing Relating to Various Deeds and Documents(III) |
| SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE | 25/03/2021 | <ul style="list-style-type: none">• Audit Engagement• Audit Principles and Techniques• Audit Process and Documentation |
| CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP | 26/03/2021 | <ul style="list-style-type: none">• Resolution Strategies• Convening and Conduct of Meetings of Committee of Creditors• Preparation & Approval of Resolution Plan |
| RESOLUTION OF CORPORATE DISPUTES, NON-COMPLIANCES & REMEDIES | 27/03/2021 | <ul style="list-style-type: none">• Fines, Penalties and Punishments under various laws |
| CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES | 28/03/2021 | <ul style="list-style-type: none">• Listing–Indian Stock Exchanges• International Listing |

UNIT TEST-7

| Subject | Date | Syllabus |
|---|-------------|---|
| GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS | 29/03/2021 | <ul style="list-style-type: none"> • Reporting • Ethics and Business • Sustainability and Corporate Social Responsibility |
| ADVANCED TAX LAWS | 30/03/2021 | <ul style="list-style-type: none"> • Direct Tax |
| DRAFTING, PLEADINGS AND APPEARANCES | 31/03/2021 | <ul style="list-style-type: none"> • Appearances' & art of advocacy |
| SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE | 01/04/2021 | <ul style="list-style-type: none"> • Forming an Opinion & Reporting • Secretarial Audit – Fraud detection & Reporting • Quality Review |
| CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP | 02/04/2021 | <ul style="list-style-type: none"> • Individual/ Firm Insolvency • Fresh Start Process • Debt Recovery & SARFAESI • Cross Border Insolvency |
| RESOLUTION OF CORPORATE DISPUTES, NON-COMPLIANCES & REMEDIES | 03/04/2021 | <ul style="list-style-type: none"> • Civil and Criminal Trial Procedure and Process • Relief and Remedies |
| CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES | 04/04/2021 | <ul style="list-style-type: none"> • Various Procedural requirements for issue of securities and Listing • Documentation & Compliances. |

UNIT TEST-8

| Subject | Date | Syllabus |
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| GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS | 05/04/2021 | <ul style="list-style-type: none"> • Anti-Corruption and Anti-Bribery Laws in India |
| ADVANCED TAX LAWS | 06/04/2021 | <ul style="list-style-type: none"> • International Tax |
| DRAFTING, PLEADINGS AND APPEARANCES | 07/04/2021 | <ul style="list-style-type: none"> • Pleadings • Art of writing opinions |
| SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE | 08/04/2021 | <ul style="list-style-type: none"> • Values Ethics and Professional Conduct • Due Diligence • Due Diligence Impact Assessment of Non Compliances and Reporting thereof. |

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| CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP | 09/04/2021 | <ul style="list-style-type: none"> • Liquidation on or after failing of RP • Voluntary Liquidation • Winding-up by Tribunal under the Companies Act, 2013 |
| RESOLUTION OF CORPORATE DISPUTES, NON-COMPLIANCES & REMEDIES | 10/04/2021 | <ul style="list-style-type: none"> • Crisis management, Professional Liability, D&O Policy & other Risk and liability mitigation approaches |
| CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES | 11/04/2021 | <ul style="list-style-type: none"> • Preparing a Company for an IPO and Governance requirements thereafter, Appraising the Board and other functions in the organisations regarding the Post IPO/Listing Governance changes |

FINAL TEST-1

| Subject | Date | Syllabus |
|---|------------|---|
| GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS | 15/04/2021 | <ul style="list-style-type: none"> • FULL SYLLABUS |
| ADVANCED TAX LAWS | 18/04/2021 | <ul style="list-style-type: none"> • FULL SYLLABUS |
| DRAFTING, PLEADINGS AND APPEARANCES | 21/04/2021 | <ul style="list-style-type: none"> • FULL SYLLABUS |
| SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE | 24/04/2021 | <ul style="list-style-type: none"> • FULL SYLLABUS |
| CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP | 27/04/2021 | <ul style="list-style-type: none"> • FULL SYLLABUS |
| RESOLUTION OF CORPORATE DISPUTES, NON-COMPLIANCES & REMEDIES | 30/04/2021 | <ul style="list-style-type: none"> • FULL SYLLABUS |
| CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES | 03/05/2021 | <ul style="list-style-type: none"> • FULL SYLLABUS |

FINAL TEST-2

| Subject | Date | Syllabus |
|---|------------|---|
| GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS | 06/05/2021 | <ul style="list-style-type: none"> • FULL SYLLABUS |

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| ADVANCED TAX LAWS | 09/05/2021 | • FULL SYLLABUS |
| DRAFTING, PLEADINGS AND APPEARANCES | 12/05/2021 | • FULL SYLLABUS |
| SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE | 15/05/2021 | • FULL SYLLABUS |
| CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP | 18/05/2021 | • FULL SYLLABUS |
| RESOLUTION OF CORPORATE DISPUTES, NON- COMPLIANCES & REMEDIES | 21/05/2021 | • FULL SYLLABUS |
| CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES | 24/05/2021 | • FULL SYLLABUS |