

## **CS PROFESSIONAL OLD SYLLABUS**

**NOTE- THE GIVEN SCHEDULE IS ADJUSTABLE AS PER STUDENT CONVENIENCE.**

**STUDENT CAN ATTEND ANY TEST ANY TIME BEFORE 25<sup>TH</sup> MAY FOR JUNE 21 ATTEMPT**

### **UNIT TEST-1**

<b>Subject</b>	<b>Date</b>	<b>Syllabus</b>
COMPANY LAW	15/02/2021	<ul style="list-style-type: none"><li>• Company formation and conversion</li><li>• Procedures for Alterations of the Memorandum and Articles</li></ul>
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	16/02/2021	<ul style="list-style-type: none"><li>• Secretarial Standards</li><li>• Secretarial Audit</li></ul>
CORPORATE RESTRUCTURING, INSOLVENCY	17/02/2021	<ul style="list-style-type: none"><li>• Corporate Restructuring- Introduction &amp; Concepts</li><li>• Mergers &amp; Amalgamations-Legal and Procedural Aspects</li><li>• Economic and Competition Law Aspects of</li><li>•</li><li>•</li><li>•</li><li>• Mergers and Amalgamations</li></ul>
INFORMATION TECHNOLOGY & SYSTEMS AUDIT	18/02/2021	<ul style="list-style-type: none"><li>• Information Technology Law</li></ul>
FINANCIAL TREASURY AND FOREX MANAGEMENT	19/02/2021	<ul style="list-style-type: none"><li>• Nature and Scope of Financial Management</li></ul>
ETHICS GOVERNANCE AND SUSTAINABILITY	20/02/2021	<ul style="list-style-type: none"><li>• Introduction: Ethics and Governance</li><li>• Ethical Principles in Business</li></ul>
ADVANCE TAX LAWS AND PRACTICE	21/02/2021	<ul style="list-style-type: none"><li>• An overview on Goods and Services Tax 'GST'</li><li>• Supply</li></ul>

DRAFTING APPEARANCES AND PLEADINGS	22/02/2021	<ul style="list-style-type: none"> <li>• General Principles of Drafting and Relevant Substantive Rules</li> </ul>
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### UNIT TEST-2

Subject	Date	Syllabus
COMPANY LAW	23/02/2021	<ul style="list-style-type: none"> <li>• Issue and Allotment of Securities</li> <li>• Alteration of Share Capital</li> </ul>
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	24/02/2021	Secretarial Standards <ul style="list-style-type: none"> <li>• Checklist for Secretarial Audit</li> </ul>
CORPORATE RESTRUCTURING, INSOLVENCY	25/02/2021	<ul style="list-style-type: none"> <li>• Accounting Aspects of Amalgamations</li> <li>• Financial, Stamp Duty and Taxation Aspects of Amalgamation</li> </ul>
INFORMATION TECHNOLOGY & SYSTEMS AUDIT	26/02/2021	<ul style="list-style-type: none"> <li>• Information Systems</li> <li>• Hardware</li> </ul>
FINANCIAL TREASURY AND FOREX MANAGEMENT	27/02/2021	<ul style="list-style-type: none"> <li>• Capital Budgeting</li> <li>• Capital Structure</li> </ul>
ETHICS GOVERNANCE AND SUSTAINABILITY	28/02/2021	<ul style="list-style-type: none"> <li>• Conceptual Framework of Corporate Governance</li> <li>• Board Effectiveness –Issues</li> </ul>
ADVANCE TAX LAWS AND PRACTICE	01/03/2021	<ul style="list-style-type: none"> <li>• Input Tax Credit &amp; Computation of GST Liability</li> </ul>
DRAFTING APPEARANCES AND PLEADINGS	02/03/2021	<ul style="list-style-type: none"> <li>• Drafting and conveyancing Relating to Various Deeds and Agreements</li> </ul>

### UNIT TEST-3

Subject	Date	Syllabus
COMPANY LAW	03/03/2021	<ul style="list-style-type: none"> <li>• Issue and Redemption of Debentures and Bonds</li> <li>• Acceptance of Deposits by Companies</li> </ul>

SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	04/03/2021	<ul style="list-style-type: none"> <li>• Due Diligence – An Overview</li> </ul>
CORPORATE RESTRUCTURING, INSOLVENCY	05/03/2021	<ul style="list-style-type: none"> <li>• Interest of the Small Investors in Mergers</li> <li>• Amalgamation of Banking and Government Companies</li> <li>• Corporate Demergers and Reverse Mergers</li> </ul>
INFORMATION TECHNOLOGY & SYSTEMS AUDIT	06/03/2021	<ul style="list-style-type: none"> <li>• Computer Software –An Overview</li> </ul>
FINANCIAL TREASURY AND FOREX MANAGEMENT	07/03/2021	<ul style="list-style-type: none"> <li>• Cost of Capital</li> <li>• Financial Services</li> </ul>
ETHICS GOVERNANCE AND SUSTAINABILITY	08/03/2021	<ul style="list-style-type: none"> <li>• Board committees</li> <li>• Legislative Framework of Corporate Governance in India</li> </ul>
ADVANCE TAX LAWS AND PRACTICE	09/03/2021	<ul style="list-style-type: none"> <li>• Procedural Compliance under GST</li> <li>• Demand and Recovery, Advance Ruling, Appeals and Revision</li> <li>• Inspection, Search, Seizure, Offences &amp; Penalties</li> <li>• Compliance Rating anti-profiteering, GST Practitioners, authorised representative, professional opportunities</li> </ul>
DRAFTING APPEARANCES AND PLEADINGS	10/03/2021	<ul style="list-style-type: none"> <li>• Drafting and Conveyancing Relating to Various Deeds and Agreements-I</li> <li>• Drafting and Conveyancing Relating to Various Deeds and Agreements-II</li> </ul>

**UNIT TEST-4**

<b>Subject</b>	<b>Date</b>	<b>Syllabus</b>
COMPANY LAW	11/03/2021	<ul style="list-style-type: none"> <li>• Membership and Transfer/Transmission of Shares</li> <li>• Key Managerial Personnel</li> </ul>
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	12/03/2021	<ul style="list-style-type: none"> <li>• Issue of Securities</li> </ul>
CORPORATE RESTRUCTURING, INSOLVENCY	13/03/2021	<ul style="list-style-type: none"> <li>• Takeovers</li> <li>• Funding of Mergers and Takeovers</li> <li>• Financial Restructuring</li> </ul>
INFORMATION TECHNOLOGY & SYSTEMS AUDIT	14/03/2021	<ul style="list-style-type: none"> <li>• Computer Hardware</li> <li>• Database Management</li> </ul>
FINANCIAL TREASURY AND FOREX MANAGEMENT	15/03/2021	<ul style="list-style-type: none"> <li>• Project Finance</li> <li>• Dividend Policy</li> </ul>
ETHICS GOVERNANCE AND SUSTAINABILITY	16/03/2021	<ul style="list-style-type: none"> <li>• Corporate Governance in Banks, Insurance and Public Sector Companies</li> <li>• Legislative Framework of Corporate Governance</li> </ul>
ADVANCE TAX LAWS AND PRACTICE	17/03/2021	<ul style="list-style-type: none"> <li>• Integrated Goods and Service Tax (IGST)</li> <li>• Union Territory Goods and Service Tax (UTGST)</li> <li>• GST Compensation to states</li> <li>• Industry/Sector specific Analysis</li> </ul>
DRAFTING APPEARANCES AND PLEADINGS	18/03/2021	<ul style="list-style-type: none"> <li>• Drafting and Conveyancing Relating to Various Deeds and Agreements-III</li> </ul>

#### **UNIT TEST-5**

<b>Subject</b>	<b>Date</b>	<b>Syllabus</b>
COMPANY LAW	19/03/2021	<ul style="list-style-type: none"> <li>• Meetings</li> <li>• Auditors</li> <li>• Preparation &amp; Presentation of Reports</li> </ul>
SECRETARIAL AUDIT,	20/03/2021	<ul style="list-style-type: none"> <li>• Depository Receipts Due Diligence</li> <li>• Merger &amp; Acquisition (M&amp;A) Due</li> </ul>

COMPLIANCE MANAGEMENT AND DUE DILIGENCE		Diligence
CORPORATE RESTRUCTURING, INSOLVENCY	21/03/2021	<b>PART B – Valuation</b> <ul style="list-style-type: none"> <li>Valuation- Introduction and Techniques</li> </ul>
INFORMATION TECHNOLOGY & SYSTEMS AUDIT	22/03/2021	<ul style="list-style-type: none"> <li>Programming - An overview</li> <li>Internet and Other Technologies</li> </ul>
FINANCIAL TREASURY AND FOREX MANAGEMENT	23/03/2021	<ul style="list-style-type: none"> <li>Working Capital</li> </ul>
ETHICS GOVERNANCE AND SUSTAINABILITY	24/03/2021	<ul style="list-style-type: none"> <li>Risk Management and Internal Control</li> <li>Corporate Governance and Shareholder Rights</li> <li>Corporate Governance and Other Stakeholders</li> <li>Corporate Governance Forums</li> </ul>
ADVANCE TAX LAWS AND PRACTICE	25/03/2021	<ul style="list-style-type: none"> <li>Custom Law</li> </ul>
DRAFTING APPEARANCES AND PLEADINGS	26/03/2021	<ul style="list-style-type: none"> <li>Drafting and Conveyancing Relating to Various Deeds and Agreements-IV</li> <li>Drafting of Agreements under the Companies Act</li> </ul>

#### UNIT TEST-6

Subject	Date	Syllabus
COMPANY LAW	27/03/2021	<ul style="list-style-type: none"> <li>Distribution of Profits</li> <li>Charges</li> </ul>
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	28/03/2021	<ul style="list-style-type: none"> <li>Competition Law Due Diligence</li> </ul>
CORPORATE RESTRUCTURING, INSOLVENCY	29/03/2021	<b>PART B – Valuation</b> <ul style="list-style-type: none"> <li>Regulatory Aspects of Valuation with reference to Corporate Strategies</li> </ul>
INFORMATION	30/03/2021	<ul style="list-style-type: none"> <li>Management Information Systems- An</li> </ul>

TECHNOLOGY & SYSTEMS AUDIT		Overview
FINANCIAL TREASURY AND FOREX MANAGEMENT	31/03/2021	<ul style="list-style-type: none"> <li>Working Capital</li> <li>Security Analysis and Portfolio Management</li> </ul>
ETHICS GOVERNANCE AND SUSTAINABILITY	01/04/2021	<ul style="list-style-type: none"> <li>Risk Management and Internal Control</li> <li>Corporate Governance and Shareholder Rights</li> <li>Corporate Governance and Other Stakeholders</li> <li>Corporate Governance Forums</li> </ul>
ADVANCE TAX LAWS AND PRACTICE	02/04/2021	<ul style="list-style-type: none"> <li>Custom Law</li> </ul>
DRAFTING APPEARANCES AND PLEADINGS	03/04/2021	<ul style="list-style-type: none"> <li>Drafting and Conveyancing Relating to Various Deeds and Agreements-IV</li> <li>Drafting of Agreements under the Companies Act</li> </ul>

**UNIT TEST-7**

Subject	Date	Syllabus
COMPANY LAW	04/04/2021	<ul style="list-style-type: none"> <li>Inter-Corporate Loans, Investments, Guarantees and Security</li> <li>E-Filing</li> <li>Striking off Names of Companies</li> </ul>
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	05/04/2021	<ul style="list-style-type: none"> <li>Legal Due Diligence</li> <li>Due Diligence for Banks</li> <li>Environmental Due Diligence</li> </ul>
CORPORATE RESTRUCTURING, INSOLVENCY	06/04/2021	<b>PART C – Insolvency</b> <ul style="list-style-type: none"> <li>Insolvency – Concepts and Evolution</li> <li>Revival and Restructuring of Sick Companies</li> <li>Securitization</li> </ul>
INFORMATION	07/04/2021	<ul style="list-style-type: none"> <li>Enterprise Resource</li> </ul>

TECHNOLOGY & SYSTEMS AUDIT		Management
FINANCIAL TREASURY AND FOREX MANAGEMENT	08/04/2021	<ul style="list-style-type: none"> <li>• Derivatives and Commodity Exchanges- An Overview</li> <li>• Treasury Management</li> <li>• Forex Management</li> <li>• Practical Problems and Case Studies</li> </ul>
ETHICS GOVERNANCE AND SUSTAINABILITY	09/04/2021	<b>PART B: SUSTAINABILITY (30 MARKS)</b> <ul style="list-style-type: none"> <li>• Corporate Social Responsibility</li> <li>• Sustainability</li> </ul>
ADVANCE TAX LAWS AND PRACTICE	10/04/2021	<ul style="list-style-type: none"> <li>• Direct Tax</li> </ul>
DRAFTING APPEARANCES AND PLEADINGS	11/04/2021	<ul style="list-style-type: none"> <li>• Pleadings</li> <li>• Appearances</li> </ul>

**UNIT TEST-8**

Subject	Date	Syllabus
COMPANY LAW	12/04/2021	<ul style="list-style-type: none"> <li>• Recent Trends and Developments in Company Law</li> <li>• Trusts and Non-Profit Organization</li> </ul>
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	13/04/2021	<ul style="list-style-type: none"> <li>• Search and Status Reports</li> <li>• Compliance Management</li> </ul>
CORPORATE RESTRUCTURING, INSOLVENCY	14/04/2021	<b>PART C – Insolvency</b> <ul style="list-style-type: none"> <li>• Debt Recovery</li> <li>• Winding Up</li> <li>• Cross Border Insolvency</li> </ul>
INFORMATION TECHNOLOGY & SYSTEMS AUDIT	15/04/2021	<ul style="list-style-type: none"> <li>• E-Governance in India</li> <li>• Systems Audit – An Overview</li> </ul>
FINANCIAL TREASURY AND FOREX MANAGEMENT	16/04/2021	<ul style="list-style-type: none"> <li>• Derivatives and Commodity Exchanges- An Overview</li> <li>• Treasury Management</li> <li>• Forex Management</li> <li>• Practical Problems and Case</li> </ul>

		Studies
ETHICS GOVERNANCE AND SUSTAINABILITY	17/04/2021	<b>PART B: SUSTAINABILITY (30 MARKS)</b> <ul style="list-style-type: none"> <li>• Corporate Sustainability Reporting Framework</li> <li>• Legal Framework, Conventions, Treaties on Environmental and Social Aspects</li> <li>Principles of Absolute Liability</li> </ul>
ADVANCE TAX LAWS AND PRACTICE	18/04/2021	<ul style="list-style-type: none"> <li>• International Tax</li> </ul>
DRAFTING APPEARANCES AND PLEADINGS	19/04/2021	<ul style="list-style-type: none"> <li>• Compounding of Offences</li> </ul>

**FINAL TEST-1**

Subject	Date	Syllabus
COMPANY LAW	21/04/2021	<ul style="list-style-type: none"> <li>• FULL SYLLABUS</li> </ul>
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	23/04/2021	<ul style="list-style-type: none"> <li>• FULL SYLLABUS</li> </ul>
CORPORATE RESTRUCTURING, INSOLVENCY	25/04/2021	<ul style="list-style-type: none"> <li>• FULL SYLLABUS</li> </ul>
INFORMATION TECHNOLOGY & SYSTEMS AUDIT	27/04/2021	<ul style="list-style-type: none"> <li>• FULL SYLLABUS</li> </ul>
FINANCIAL TREASURY AND FOREX MANAGEMENT	29/04/2021	<ul style="list-style-type: none"> <li>• FULL SYLLABUS</li> </ul>
ETHICS GOVERNANCE AND SUSTAINABILITY	02/05/2021	<ul style="list-style-type: none"> <li>• FULL SYLLABUS</li> </ul>
ADVANCE TAX LAWS AND PRACTICE	04/05/2021	<ul style="list-style-type: none"> <li>• FULL SYLLABUS</li> </ul>
DRAFTING APPEARANCES AND PLEADINGS	06/05/2021	<ul style="list-style-type: none"> <li>• FULL SYLLABUS</li> </ul>



**FINAL TEST-2**

<b>Subject</b>	<b>Date</b>	<b>Syllabus</b>
COMPANY LAW	08/05/2021	<ul style="list-style-type: none"><li>• FULL SYLLABUS</li></ul>
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	10/05/2021	<ul style="list-style-type: none"><li>• FULL SYLLABUS</li></ul>
CORPORATE RESTRUCTURING, INSOLVENCY	12/05/2021	<ul style="list-style-type: none"><li>• FULL SYLLABUS</li></ul>
INFORMATION TECHNOLOGY & SYSTEMS AUDIT	14/05/2021	<ul style="list-style-type: none"><li>• FULL SYLLABUS</li></ul>
FINANCIAL TREASURY AND FOREX MANAGEMENT	16/05/2021	<ul style="list-style-type: none"><li>• FULL SYLLABUS</li></ul>
ETHICS GOVERNANCE AND SUSTAINABILITY	18/05/2021	<ul style="list-style-type: none"><li>• FULL SYLLABUS</li></ul>
ADVANCE TAX LAWS AND PRACTICE	20/05/2021	<ul style="list-style-type: none"><li>• FULL SYLLABUS</li></ul>
DRAFTING APPEARANCES AND PLEADINGS	22/05/2021	<ul style="list-style-type: none"><li>• FULL SYLLABUS</li></ul>