

CS PROFESSIONAL (NEW SYLLABUS)

UNIT TEST-1

Subject	Date	Syllabus
GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS	30/11/2020	<ul style="list-style-type: none">• Conceptual Framework of Corporate Governance• Legislative Framework of Corporate Governance in India• Board Effectiveness- Issues and Challenge• Board Processes through Secretarial Standards• Corporate Policies and Disclosures
ADVANCED TAX LAWS	30/11/2020	<ul style="list-style-type: none">• An Overview on Goods and Services Tax 'GST'• Supply• Input Tax Credit & Computation of GST Liability
DRAFTING, PLEADINGS AND APPEARANCES	01/12/2020	<ul style="list-style-type: none">• Judicial & Administrative framework• General Principles of Drafting and relevant Substantive Rules• Secretarial Practice in Drafting Notice, Agenda and Minutes of Company's Meetings
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	01/12/2020	<ul style="list-style-type: none">• Compliance Framework• Compliances<ul style="list-style-type: none">• Entity wise• Activity wise• Sector wise• Industry Specific• State and Local applicable laws• Documentation & maintenance of records
CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP	02/12/2020	<ul style="list-style-type: none">• Types of Corporate Restructuring• Acquisition of Company/Business

		<ul style="list-style-type: none"> •Planning &Strategy •Process of M&A transactions •Documentation–Merger & Amalgamation
RESOLUTION OF CORPORATE DISPUTES, NON-COMPLIANCES & REMEDIES	02/12/2020	<ul style="list-style-type: none"> •Shareholders’ Democracy & Rights •Corporate Disputes
CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES	03/12/2020	<ul style="list-style-type: none"> •Indian Equity- Public Funding •Indian Equity- Private funding •Indian equity- Non Fund based •Debt Funding – Indian Fund Based

UNIT TEST-2

Subject	Date	Syllabus
GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS	04/12/2020	<ul style="list-style-type: none"> • Accounting and Audit related issues, RPTs and Vigil Mechanism • Board Committees • Corporate Governance and Shareholders Rights • Corporate Governance and Other Stakeholders • Governance and Compliance Risk • Corporate Governance Forums
ADVANCED TAX LAWS	04/12/2020	<ul style="list-style-type: none"> • Procedural Compliance under GST • Demand and Recovery, Advance Ruling, Appeals and Revision • Inspection, search, seizure, offences & Penalties • Compliance rating, anti-profiteering, GST practitioners, authorized representative, professional opportunities • Integrated Goods and Service Tax (IGST) • Union Territory Goods and Service tax (UTGST) • GST Compensation to States • Industry/ Sector Specific Analysis
DRAFTING, PLEADINGS AND	05/12/2020	<ul style="list-style-type: none"> • Drafting and

APPEARANCES		<p>Conveyancing Relating to Various Deeds and Documents (I)</p> <ul style="list-style-type: none"> • Drafting and Conveyancing Relating to Various Deeds and Documents (II) Pleadings
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	05/12/2020	<ul style="list-style-type: none"> • Search and Status Report • KYC • Signing and Certification • Segment-wise Role of Company Secretaries • Audits
CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP	06/12/2020	<ul style="list-style-type: none"> • Valuation of Business and Assets for Corporate Restructuring • Accounting in Corporate Restructuring— Concept and Accounting Treatment • Taxation & Stamp Duty aspects of Corporate Restructuring • Competition Act • Regulatory approvals of scheme • Appearance before NCLT / NCLAT • Fast Track Mergers : Small companies, Holding and wholly owned companies • Cross Border Mergers.
RESOLUTION OF CORPORATE DISPUTES, NON- COMPLIANCES & REMEDIES	06/12/2020	<ul style="list-style-type: none"> • Fraud under Companies Act and IPC • Misrepresentation & Malpractices • Regulatory Action
CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES	07/12/2020	<ul style="list-style-type: none"> • Debt Funding – Indian Non fund Based • Foreign Funding - Instruments & Institutions • Other Borrowings Tools • Non-Convertible Instruments- Non-Convertible Redeemable Preference Shares (NCRPs) etc.

UNIT TEST-3

Subject	Date	Syllabus
GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS	08/12/2020	<ul style="list-style-type: none">• Risk Management• Compliance Management• Internal Control
ADVANCED TAX LAWS	08/12/2020	<ul style="list-style-type: none">• Custom Law
DRAFTING, PLEADINGS AND APPEARANCES	09/12/2020	<ul style="list-style-type: none">• Drafting and Conveyancing Relating to Various Deeds and Documents(III)• Drafting and Conveyancing Relating to Various Deeds and Documents (IV)• Drafting of Agreements under the Companies Act:
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	09/12/2020	<ul style="list-style-type: none">• Secretarial Audit• Internal Audit & Performance Audit• Concepts and Principles of Other Audits• Audit Engagement• Audit Principles and Techniques• Audit Process and Documentation
CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP	10/12/2020	<ul style="list-style-type: none">• Insolvency• Petition for Corporate Insolvency Resolution Process• Role, Functions and Duties of IP/ IRP/ RP• Resolution Strategies• Convening and Conduct of Meetings of Committee of Creditors• Preparation & Approval of Resolution Plan
RESOLUTION OF CORPORATE DISPUTES, NON-COMPLIANCES & REMEDIES	10/12/2020	<ul style="list-style-type: none">• Defaults, Adjudication, Prosecutions and penalties under the Companies Act, Securities Laws, FEMA, COFEPOSA, Money Laundering, Competition Act, Labour Laws & Tax Laws• Fines, Penalties and Punishments under various laws
CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES	11/12/2020	<ul style="list-style-type: none">• Securitization• Listing–Indian Stock Exchanges• International Listing

UNIT TEST-4

Subject	Date	Syllabus
GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS	12/12/2020	<ul style="list-style-type: none">• Reporting• Ethics and Business• Sustainability and Corporate Social Responsibility• Measuring Business Sustainability• Anti-Corruption and Anti-Bribery Laws in India
ADVANCED TAX LAWS	12/12/2020	<ul style="list-style-type: none">• Direct and International Tax
DRAFTING, PLEADINGS AND APPEARANCES	13/12/2020	<ul style="list-style-type: none">• Pleadings• Art of writing opinions• Appearances & art of advocacy
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	13/12/2020	<ul style="list-style-type: none">• Forming an Opinion & Reporting• Secretarial Audit – Fraud detection & Reporting• Quality Review• Values, Ethics and Professional Conduct• Due Diligence• Due Diligence Impact Assessment of Non Compliances and Reporting thereof.
CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP	14/12/2020	<ul style="list-style-type: none">• Individual/ Firm Insolvency• Fresh Start Process• Debt Recovery & SARFAESI• Cross Border Insolvency• Liquidation on or after failing of RP• Voluntary Liquidation• Winding-up by Tribunal under the Companies Act, 2013
RESOLUTION OF CORPORATE DISPUTES, NON-COMPLIANCES & REMEDIES	14/12/2020	<ul style="list-style-type: none">• Civil and Criminal Trial Procedure and Process• Relief and Remedies• Crisis management, Professional Liability, D&O Policy & other Risk and liability mitigation approaches
CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES	15/12/2020	<ul style="list-style-type: none">• Various Procedural requirements for issue of securities and Listing• Preparing a Company for an IPO and Governance requirements thereafter, Appraising the Board and other functions in the organisations

		regarding the Post IPO/Listing Governance changes <ul style="list-style-type: none"> • Documentation & Compliances.
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FINAL TEST

Subject	Date	Syllabus
GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS	16/12/2020	<ul style="list-style-type: none"> • FULL SYLLABUS
ADVANCED TAX LAWS	16/12/2020	<ul style="list-style-type: none"> • FULL SYLLABUS
DRAFTING, PLEADINGS AND APPEARANCES	17/12/2020	<ul style="list-style-type: none"> • FULL SYLLABUS
SECRETARIAL AUDIT, COMPLIANCE MANAGEMENT AND DUE DILIGENCE	17/12/2020	<ul style="list-style-type: none"> • FULL SYLLABUS
CORPORATE RESTRUCTURING, INSOLVENCY, LIQUIDATION & WINDING-UP	18/12/2020	<ul style="list-style-type: none"> • FULL SYLLABUS
RESOLUTION OF CORPORATE DISPUTES, NON- COMPLIANCES & REMEDIES	18/12/2020	<ul style="list-style-type: none"> • FULL SYLLABUS
CORPORATE FUNDING & LISTINGS IN STOCK EXCHANGES	19/12/2020	<ul style="list-style-type: none"> • FULL SYLLABUS

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