

## **CA – FOUNDATION**

### **PAPER – 1 PRINCIPLES AND PRACTICE OF ACCOUNTING**

<b>UNIT TEST 1</b>	15/02/2020	<ul style="list-style-type: none"><li>• THEORETICAL FRAMEWORK</li><li>• ACCOUNTING PROCESS</li><li>• BANK RECONCILIATION STATEMENT</li></ul>
<b>UNIT TEST 2</b>	26/02/2020	<ul style="list-style-type: none"><li>• INVENTORIES</li><li>• CONCEPT OF ACCOUNTING OF DEPRECIATION</li><li>• ACCOUNTING FOR SPECIAL TRANSACTIONS</li></ul>
<b>UNITTEST 3</b>	05/03/2020	<ul style="list-style-type: none"><li>• PREPARATION OF FINAL ACCOUNTS OF SOLE PROPRIETORS</li><li>• PARTNERSHIP ACCOUNTS</li><li>• FINANCIAL STAEMENTS OF NOT- FOR-PROFIT ORGANISATION</li></ul>
<b>UNIT TEST 4</b>	14/03/2020	<ul style="list-style-type: none"><li>• COMPANY ACCOUNTS</li><li>• BASIC ACCOUNTING RATIOS</li></ul>
<b>FULLTEST</b>	28/03/2020	<ul style="list-style-type: none"><li>• FULL SYLLABUS TEST</li></ul>

### **PAPER – 2 BUSINESS LAWS AND BUSINESS CORRESPONDENCE**

#### **AND REPORTING**

<b>UNIT TEST 1</b>	17/02/2020	<p style="text-align: center;"><b>SECTION A : BUSINESS LAWS</b></p> <ul style="list-style-type: none"><li>• THE INDIAN CONTRACT ACT,1872</li><li>• THE SALE OF GOODS ACT,1930</li></ul>
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		<ul style="list-style-type: none"> <li>• THE INDIAN PARTNERSHIP ACT, 1932</li> </ul>
<b>UNIT TEST 2</b>	27/02/2020	<ul style="list-style-type: none"> <li>• THE COMPANIES ACT, 2013</li> <li>• THE LIMITED LIABILITY PARTNERSHIP</li> </ul>
<b>UNIT TEST 3</b>	07/03/2020	<p><b>SECTION B : BUSINESS CORRESPONDENCE AND REPORTING</b></p> <ul style="list-style-type: none"> <li>• COMMUNICATION</li> <li>• SENTENCE TYPES (DIRECT-INDIRECT, ACTIVE-PASSIVE SPEECH)</li> <li>• VOCABULARY ROOT WORDS, SYNONYMS, ANTONYMS, PREFIXES, SUFFIXES), PHRASAL VERBS, COLLOCATIONS AND IDIOMS.</li> <li>• COMPREHENSION PASSAGES</li> <li>• NOTE MAKING</li> <li>• INTRODUCTION TO BASICS OF WRITING</li> <li>• PRECIS WRITING</li> <li>• WRITING FORMAL LETTERS AND OFFICIAL COMMUNICATION</li> <li>• WRITING FORMAL MAILS</li> </ul>
<b>UNIT TEST 4</b>	16/03/2020	<ul style="list-style-type: none"> <li>• RESUME WRITING</li> <li>• MEETINGS</li> <li>• REPORT WRITING</li> <li>• ARTICLE WRITING</li> </ul>
<b>FULL TEST</b>	05/04/2020	<ul style="list-style-type: none"> <li>• FULL SYLLABUS TEST</li> </ul>

**PAPER – 3 BUSINESS MATHEMATICS AND LOGICAL REASONING**

<b>UNIT TEST 1</b>	19/02/2020	<b>PART – A BUSINESS MATHEMATICS</b> <ul style="list-style-type: none"><li>• RATIO AND PROPORTION, INDICES, LOGARITHMS</li><li>• EQUATIONS AND MATRICES</li><li>• LINEAR INEQUALITIES WITH OBJECTIVES FUCTIONS AD OPTIMIZATION</li><li>• TIME VALUE OF MONEY</li><li>• PERMUTATIONS AND COMBINATIONS</li></ul>
<b>UNIT TEST 2</b>	29/02/2020	<ul style="list-style-type: none"><li>• DIFFERENTIAL AND INTEGRAL CACULUS</li><li>• SETS, FUNCTIONS AND RELATIONS</li><li>• SEQUENCE AND SERIES</li></ul> <b>PART – B LOGICAL RESONING</b> <ul style="list-style-type: none"><li>• DIRECTION TESTS</li><li>• NUMBER SERIES, CODING AND DECODING AD ODD MAN OUT</li><li>• SEATING ARRANGEMENTS</li></ul>
<b>UNIT TEST 3</b>	09/03/2020	<ul style="list-style-type: none"><li>• BLOOD RELATIONS</li><li>• SYLLOGISM</li></ul> <b>PART C – STATISTICS</b> <ul style="list-style-type: none"><li>• STATISTICAL DESCRIPTION OF DATA</li><li>• MEASURES OF CENTRAL TENDENCY AND DISPERSION</li></ul>

<b>UNIT TEST 4</b>	18/03/2020	<ul style="list-style-type: none"> <li>• PROBABILITY</li> <li>• THEORETICAL DISTRIBUTIONS</li> <li>• CORRELATION AND REGRESSION</li> <li>• INDEX NUMBER AND TIME SERIES</li> </ul>
<b>FULL TEST 3</b>	13/04/2020	<ul style="list-style-type: none"> <li>• FULL SYLLABUS TEST</li> </ul>

**PAPER – 4 BUSINESS ECONOMICS AND BUSINESS AND  
COMMERCIAL KNOWLEDGE**

<b>UNIT TEST 1</b>	21/02/2020	<p style="text-align: center;"><b>PART I : BUSINESS ECONOMICS</b></p> <ul style="list-style-type: none"> <li>• INTRODUCTION TO BUSINESS ECONOMICS</li> <li>• THEORY OF DEMAND AND SUPPLY</li> <li>• THEORY OF PRODUCTION AND COST</li> </ul>
<b>UNIT TEST 2</b>	02/03/2020	<ul style="list-style-type: none"> <li>• PRICE DETERMINATION IN DIFFERENT MARKETS</li> <li>• BUSINESS CYCLES</li> </ul>
<b>UNIT TEST 3</b>	11/03/2020	<p style="text-align: center;"><b>PART – II : BUSINESS AND COMMERCIAL KNOWLEDGE</b></p> <ul style="list-style-type: none"> <li>• INTRODUCTION TO BUSINESS &amp; COMMERCIAL KNOWLEDGE</li> <li>• BUSINESS ENVIRONMENT</li> <li>• BUSINESS ORGANIZATIONS</li> </ul>

<b>UNIT TEST 4</b>	20/03/2020	<ul style="list-style-type: none"><li>• GOVERNMENT POLICIES FOR BUSINESS GROWTH</li><li>• ORGANIZATIONS FACILITATING BUSINESS</li><li>• COMMON BUSINESS TERMINOLOGIES</li></ul>
<b>FULL TEST</b>	20/04/2020	<ul style="list-style-type: none"><li>• FULL SYLLABUS TEST</li></ul>

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